

## Beachburg MarketPlace

Beachburg Agricultural Fair 2018- Celebrating 161 years of Tradition  
Indoor Vendor Application Form/Vendor Contract

**Location: Beachburg Arena, Carolyn Street Beachburg, On K0J 1c0**

Table/Area Rate: \$60 for one spot- Bring your own table/chairs (any display racks,structures are encouraged)

Date: Sat, July 28/18 10-6pm Set up Time:8am-9:30am Sun July 29/18 10-5pm Tear down 5:15 Sun  
Deadline for registration & payment is April 1/18. Your payment confirms your space. First come first served.

1. All spaces are indoors in the arena. All spaces along arena boards are booth style and must be utilized filling the 12x12 space. Aisle spaces are 5x15. Multiple width spaces are charged a multiple of the above fees.
2. Any products displayed must be listed on application. No flea market or garage sale items. Any fundraising groups will be juried and accepted based on product and other available groups.
3. All booths must be available to serve the public both days: exhibitors should have sufficient stock for the duration of either show and may not leave before the scheduled closing time on either day, or pack up, or dismantle before the scheduled end of the show. Vendors that do so will NOT be asked to attend next year. Booths should be presentable at all times. Tables must be covered with a tablecloth to ensure all visible boxes and extra stock safely concealed under the tables.
4. Prepaid vendors will be provided with two (2) gate passes and one vehicle pass. Additional members of vendor's party pay gate fee. Vendors must show pass at the gate and will be directed to the arena. Parking will be available behind the arena only or off site. No exceptions. If the volunteers are needed for organizations, please contact director. Pets/dogs are not allowed on the fair grounds.
5. Vendor's are responsible to carry liability insurance covering their booth and products if required. Vendors Permit (HST if applicable) licenses (stuffing, filling, etc.) labels and any other marketing standard regulations are the vendor's responsibility. Any baked goods must be labeled nut/gluten free.
6. All services are encouraged to offer some form of free services (coupons, handouts, small samples, etc. ) Each vendor is welcome to have a table draw. Any vendor interested in providing information or demos for app 15-20 min, please indicate on the contract below.
7. Price changes should be discrete-no distress pricing, sale or discount tags. Soliciting or calling out will not be tolerated.
8. Advertising for the event is included in the price of vendor rental fees. Word of mouth, posters, facebook and emails, local and area newspapers, festival and tourism magazines and handouts as well as local radio stations advertise the Beachburg Agricultural Fair.
9. Cancellation before the end of April 2018 will receive a full refund. Up until May 15,2018 will be charged a cancellation fee of \$25. No returns will be offered if cancellations after May 16, 2018.
10. The undersigned agrees to abide by all the foregoing terms and conditions. E-transfers are accepted to [mccallum@nrtco.net](mailto:mccallum@nrtco.net). Please make cheques payable to: BEACHBURG AGRICULTURAL SOCIETY. NSF cheques will be charged \$45 NSF fee. All applications must be sent to the below address for acceptance.
11. Return completed application with payment to: Tracey L McCallum 2402 Beachburg Rd, Beachburg Ontario K0J 1C0 613-582-7323 (email: [mccallum@nrtco.net](mailto:mccallum@nrtco.net))

PLEASE PRINT:

NAME:

ADDRESS:

POSTAL CODE:

PHONE (DAY)

PHONE (EVENING OR CELL)

EMAIL:

WEBSITE:

ONE SPOT Bring own table (\$60)

VOLUNTEER DEMONSTRATION:

I/WE WILL BE SELLING, SHOWING AND /OR PROMOTING THE FOLLOWING PRODUCTS:

(General description of products, activities or fundraising group/organization)

RETURN COMPLETED APPLICATION WITH PAYMENT TO THE ADDRESS ABOVE: by June 30, 2018

Please note: Electrical outlets are minimal and based on necessity. Internet is available: strength not guaranteed. Due to allergies and sensitivities, all fragrance items must be contained. All items containing nuts must be labeled.